

**APPLYING FOR A DAYTON UTILITIES GRANT  
INFORMATION TO HELP YOU IN COMPLETING YOUR GRANT APPLICATION**

1. The Dayton Utilities Grant program is intended to support projects that benefit communities in the Dayton Utilities service area, through Non-Profit Organizations.
2. This program does not fund:
  - 1) candidates for political office or any political purpose;
  - 2) payment of utility bills or charges;
  - 3) governmental schools or schools receiving public funds;
  - 4) religious organizations.

The program, however, may fund projects specific to separate organizations from schools or religious organizations (PTO's or church youth groups, for example), if the Dayton Utilities Grant board deems that the benefit of the project will be felt community-wide.

3. Dayton Utilities Grant applications submitted by individuals will not be funded. Special needs for an individual may be considered if the grant is submitted by a qualifying organization. For example, if an individual's house burned, a community organization (civic club, etc.) could apply for a grant to assist the individual.
4. **To ensure the best opportunity at having a grant funded:**
  - **Complete the applications fully and clearly**
  - **List all other primary funding sources for the project. The Dayton Utilities grants are designed to assist projects as a source of supplemental funding.**
  - **Include a detailed description of intended use of the funds.**
  - **Submit only one grant application per project.**
  - **If additional information is provided, attach no more than 5 pages of information to the application. If other supporting documentation is provided (brochures, photos, etc.) enclose 10 original copies with the application.**
  - **Must provide organization's checking account information; copy of the Federal ID# or EIN # and a copy of the tax exemption letter from the Secretary of the State of Tennessee or Internal Revenue Service.**
  - **Representation must be in attendance at the Grant Meeting when your application is presented.**
5. Grants are reviewed on a case-by-case basis. Applications may, at the discretion of the Dayton Utilities Grant Board, be either fully funded, partially funded, tabled until a future date, declined, or the organization may be asked to resubmit, providing additional information.
6. An independent board, made up of non-paid volunteers from the Dayton Utility service areas, reviews the Dayton Utilities Grant Applications.
7. The Dayton Utilities Grant Board of Directors meets regularly (every other month) to consider grant funding. When a grant application is received, the submitting organization will need to confirm the date of the next Utility Grant Board Meeting so that representation can be present.

DAYTON UTILITIES GRANT PROGRAM  
BOARD OF DIRECTORS

Billy Graham, Chairman  
Bobby Doss, Vice Chairman  
Tom Davis, Secretary/Treasurer  
Ron Bryant, Board Member  
Jeremy Fitzgerald, Board Member  
Jim Lewis, Board Member  
Steve Randolph, Board Member  
Bernie Swiney, Board Member  
Vacant, Board Member

**APPLICATION FOR GRANT FOR ORGANIZATION/AGENCY**

1. Name of Organization: \_\_\_\_\_
2. Address: \_\_\_\_\_  
Street or Post Office Box  
\_\_\_\_\_  
City or Town State Zip Code
3. Telephone Number: \_\_\_\_\_
4. Contact Person and Title: \_\_\_\_\_
5. Name as listed on Bank Account: \_\_\_\_\_
6. Federal ID Number or Employer ID Number: \_\_\_\_\_
7. Has this organization ever received a Dayton Utilities Grant? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, list dates and amounts of grants received: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Is organization requesting funding exempt from payment of income tax? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, a copy of Form 501(C)3 from Internal Revenue Service must be attached or a copy of the tax exemption letter from the State of Tennessee Secretary of State.
9. List the Primary Funding Agency or Agencies of Applicant: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. Number of individuals, families or groups served by the Dayton Utilities in all or portions of the following counties: Rhea County and Bledsoe County: \_\_\_\_\_  
\_\_\_\_\_
11. Does agency/organization provide services outside of the Dayton Utilities service area?  
Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please provide information on the number of individuals, families or groups served and location of those served: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
12. State the Purpose of the Organization/Agency Request: (Include the amount requested and the specifics of how funds will be used such as a proposed budget or bids from vendors or suppliers)\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
13. Estimated Total Amount Needed for Project: \$ \_\_\_\_\_

14. List Other Sources of Funding for Use of Request as Described above:

Name of Source:	Amount:
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

**Total Requested from Dayton Utilities Grant Program: \$ \_\_\_\_\_**

15. How are the Organization/Agency's Programs Measured for Effectiveness (i.e. records kept on number of families served, monetary benefits to families or community, lives changed, etc...)?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

16. Please list three (3) references from outside your organization/agency who have knowledge of your programs and this request.

\_\_\_\_\_  
Name Telephone Number

\_\_\_\_\_  
Address City, State, Zip Code

\_\_\_\_\_  
Name Telephone Number

\_\_\_\_\_  
Address City, State, Zip Code

\_\_\_\_\_  
Name Telephone Number

\_\_\_\_\_  
Address City, State, Zip Code

The information contained in this statement/application is for the purpose of obtaining funds from the Dayton Utilities Grant Program on behalf of the undersigned. Each undersigned understands and agrees that the information provided herein is used in deciding whether to grant funding, and each undersigned represents and warrants that the information provided is true and complete and the Dayton Utilities Grant Program Board of Directors may consider this statement/application as continuing to be true and correct until a written notice of change is provided by the undersigned to the Dayton Utilities Grant Program Board of Directors. The Dayton Utilities Grant Program Board of Directors is authorized to make all inquiries they deem necessary to verify the accuracy of the statements made herein.

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NAME OF ORGANIZATION

BY: \_\_\_\_\_  
SIGNATURE OF REPRESENTATIVE

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PLEASE PRINT NAME AND TITLE

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DATE